



THE IMAGO DEI FUND

Open Position: Program Partner; Full-time
Location: Boston, MA

Background

The Imago Dei Fund (“IDF”) is a private grant-making foundation that dedicates its resources to bringing about a more just, free, and sustainable world. Founded in 2009 by Emily and Ross Jones, IDF is a faith-inspired foundation working across faith and secular lines to fund social change, to enter into partnerships that expand the impact of the Foundation’s philanthropic goals, and to catalyze movements that are transforming the deeper roots of injustice and working to restore wholeness to our world.

IDF is seeking to expand its team in order to deepen and broaden the impact within the larger movements/sectors where it funds. IDF utilizes a “partnership” organizational structure to segment its grant-making with lead Program Partners overseeing and proactively managing separate (yet overlapping) portfolios (granting areas) within the Foundation’s larger portfolio.

Description

S/he has primary responsibility for proactively building out assigned portfolio priorities, participating in a collaborative team approach to reviewing grants and creating the shape of the portfolio, refining core objectives, cultivating grantee and funding partnerships, and designing/adapting flexible grantmaking approaches as needed to achieve stated objectives. S/he may also play a primary or secondary role on some additional efforts and initiatives.

As a member of the Programs Team, the Program Partner will:

- Implement the programmatic components IDF’s strategic plan.
- Be responsible for proactively building out several priority areas of grantmaking, building a portfolio of grantee relationships, managing co-funding partnerships, designing convenings within program areas, and providing portfolio support to grantee partner organizations.
- Engage in organizational due diligence, partnership development and data collection for measurement and evaluation.
- Provide thought partnership across all grantmaking focus areas.
- Work closely with the grants management staff to create a smooth and efficient application and reporting process.
- Contribute to a team culture which fosters collaboration, creativity, and a sense of shared vision.
- Operate with high professional standards and bring creative approaches to partnering with and supporting grantee partners to advance larger goals.

- Represent IDF at a variety of external forums with a diverse set of stakeholders, while embodying the ideals of the IDF mission.
- Operate from a shared office in Boston.
- Participate in team meetings including regular staff meetings, Programs Team meetings, and quarterly Board meetings.
- Manage special projects as required.

Qualifications

An excellent Program Partner candidate is a highly motivated, seasoned professional with a successful track record in the work of creating a more just world. S/he is values-driven, internally motivated, and has a working knowledge and nuanced insights into the range of ways that sustainable and effective change can be supported, enabled, and enhanced through philanthropy. S/he is an effective communicator who is able to relate with and walk beside a variety of change-agents and leaders in an empowering way which helps maximize the effectiveness of organizations and navigate the grantmaking process. The Program Partner is a generalist – confident in what they know, comfortable with what they don't know or are not familiar with, and open to learning about a variety of topics and issue areas.

The Program Partner candidate balances head and heart in the work of investing in human and social betterment. S/he is results oriented yet also has an organic “patient capital” approach to social change that embraces the complexity, humanity, and paradoxes of how change happens. S/he is skilled at organizing, analyzing and presenting data, reaching collaborative conclusions and developing recommendations. S/he is a team-oriented individual with broad programmatic experience and ability to establish and maintain relationship with a wide range of internal and external partners. S/he is flexible in their thinking and way of being – comfortable with ambiguity and change.

- At least 10 years of overall professional experience with prior nonprofit, foundation, impact investing or related social sector experience.
- A generalist able to get up to speed quickly on any given issue and comfortable working across a variety of issue areas.
- Demonstrated experience managing a variety of responsibilities and relationships.
- Comfort in reviewing and developing budgets and analyzing financial statements.
- Understanding of best practices in grantmaking while maintaining a learning orientation for continuous improvement.
- Facility with Salesforce or other CRM tools, database management, Google Tools, Microsoft products.
- Planning and organizing skills with the ability to prioritize work activities, use time efficiently, and develop realistic action plans with a strong attention to detail.
- Strong written and oral communication skills with the ability to present information clearly and succinctly in conversation and in writing.
- Excellent interpersonal skills with the ability to represent IDF in a variety of settings and engage effectively with a wide range of stakeholders and cultures.
- Share and embody IDF's core values and is inspired by its mission and vision.

- Operate with high integrity, a positive attitude, a sense of humor and grace under pressure.
- Proven ability to work collaboratively and help build positive team culture/environment.
- Action-oriented, entrepreneurial, and adaptable.
- Ability to travel internationally and domestically periodically throughout the year.
- A bachelor's degree required; an advanced degree preferred.

IDF provides a competitive salary and benefits package.

Apply

Position is open until filled. Please submit your resume and a cover letter to josh.aulozzi@titustalent.com describing your interest in this position and why you would be a good fit for the role.